

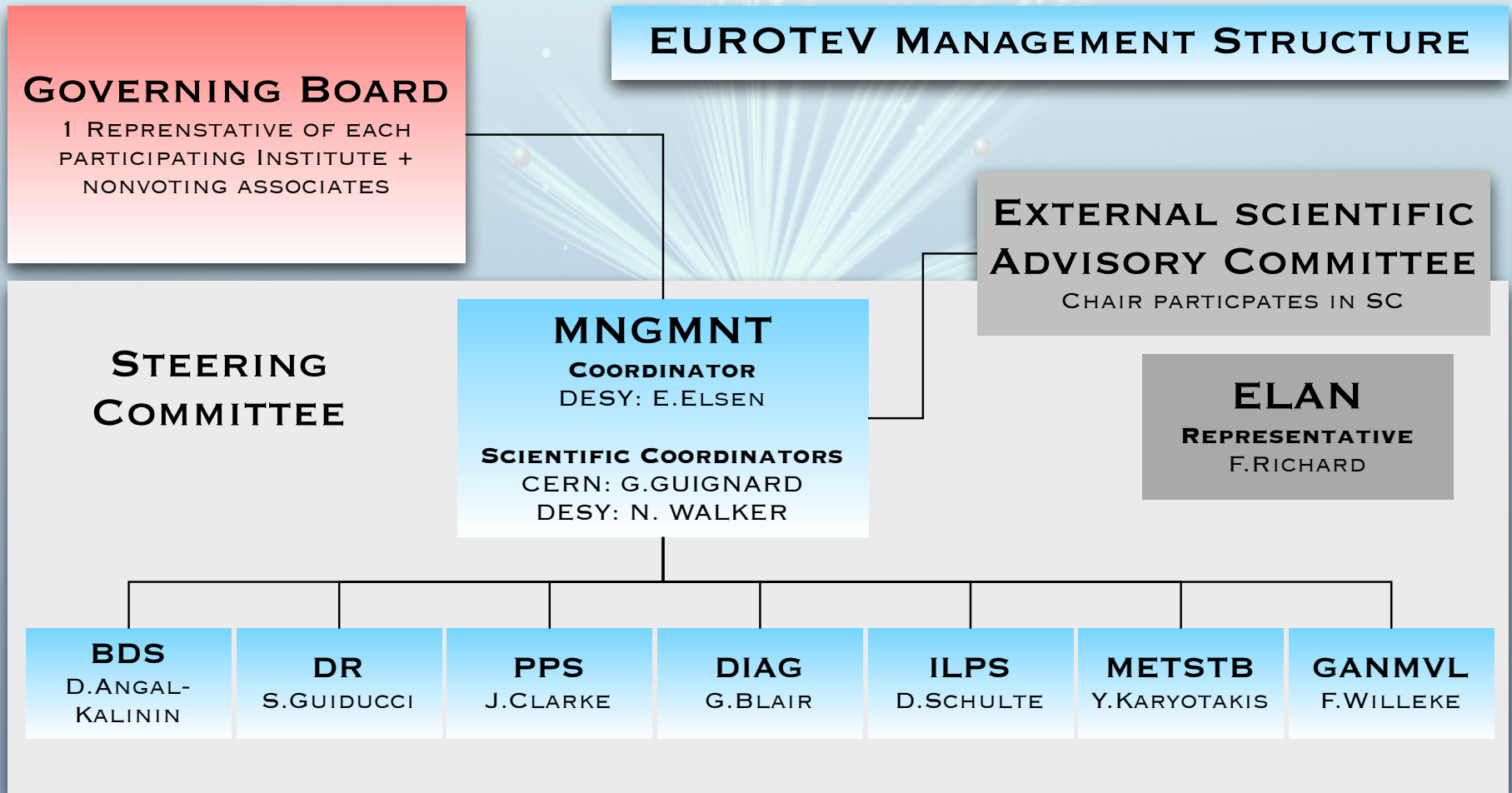


European Study Towards a Global TeV Linear Collider

Some Comments on Management
after start of negotiations in Brussels



Management Structure





Roles of Coordinators

WP Coordinators

- scientific responsibility in Work Package

Scientific Coordinators

- overall scientific responsibility

Coordinator

- overall responsibility
- budget distribution
- Point of contact for EU

Details in proposal submitted and
Consortium Agreement to come



Consortium Agreement

Agreement has to be prepared

- CARE serves as an example
- CARE structures sufficiently more complex (due to JRAs and networks)

EUROTeV encompasses

- EU
 - Scientific Officer
 - Coordinating institute (as point of contact)
 - Steering committee
- Institutes
 - Governing Board
 - Legal contact persons



Auditing

Requirements for formal Auditing have been reduced from **annual** to **bi-annual**

- we have assumed 2 k€ for each auditing process per institute
- instead of 3 we will need only two formal audits and possibly only one (still to be clarified with the EU)



Budget

Have to reduce budget from

- 9 039 258.40 € to
- 9 000 000.00 €



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Considerable savings if multiplied by ~20 institutes



Accounting

Funds are transferred via the coordinating institute (DESY)

- the coordinating institute collects the consolidated financial information from the institute
- Information has to be resolved to the level of the Work Package
- Suggest to start prepare institutional accounting for EUROTeV funds at the task level
 - scientific interest of WP coordinators
 - facilitates tracking
- Foresee to have matching information for own contribution of institute
 - Time sheets (at the level of months)



Annual Accounting

Coordinator

- accounting information resolved at the level institute * WP
- reported to EU

WP Coordinators

- information resolved at the task level

	Institutes															
Work Packages	•	•							•	•					•	
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Accounting Software Support

Considered using VIT@MIB

- used by CARE
- originates from FP5, amended for FP6
- Web access from each institute (unprotected)
- very detailed accounting
- long term support not clear

Propose to use instead

- Structured Formsheets (Excel or ASCII tables)
- consolidated at coordinating institute
- requires some exploration of interfacing this with locally available s/w system (e.g. SAP)



Next Steps

Amendment of Proposal

- Further specification of objectives and deliverables (most of you have responded to our request)

Consortium Agreement

- Draft to be prepared (support from DESY legal department)

and for the rest

- to get started on the real work!

Good luck to EUROTeV!